Welcome to the MULTIFAMILY HOUSING RENTAL HOUSING INTEGRITY IMPROVEMENT PROJECT (RHIIP) LISTSERV that brings you up-to-date RHIIP related publications, news, information and occupancy tips in an effort to help reduce errors in rent determinations and subsidy calculations.

TRACS User Recertification Notification

Begins: September 1, 2017
Ends: December 31, 2017

TRACS system users (M-id or I-id holders) are required to: [i] recertify annually and [ii] reactivate user accounts after 90 days of account inactivity (90-Day Rule). These system access requirements result from the following policy:

- National Institute of Technology (NIST) Special Publication (SP) 800-53 Control: AC – 2;

- HUD Information Technology (IT) Security Policy 2400.25 REV 4: 5.2.2 – H. Ensure that user access is reviewed once a year; and

- HUD Information Technology (IT) Security Policy 2400.25 REV 4: 5.2.2 – J. Ensure that user IDs are disabled after a period of inactivity of no more than 90 days.

TRACS recertification policy allows coordinators to certify roles and accounts for the specified users. Coordinators must use the TRACS Recertification Subsystem available through Secure Systems/TRACS to perform recertification and reactivation functions.

The TRACS Recertification Subsystem was introduced to HUD business partners during the March 2017 TRACS Industry Working Group Conference held in Washington, D.C. Because of feedback from the conference participants, enhancements were made to the initial version of the Subsystem and a revised version was released into production July 2017.

Coordinators have been assigned roles (TCC and TCR) that allow them to access the TRACS Recertification Subsystem to perform the required functions. Coordinator/user relationships have been established in the Subsystem to minimize the amount of data entry required.

Activation of the 90-Day Rule commenced on July 28, 2017. Therefore, the first TRACS/iMAX deactivations for inactivity will occur October 22, 2017.

A copy of the TRACS Recertification Internet User's Guide for external users is located under "What's New" on the TRACS page: https://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/trx/trxsum

External users, please register for 2017 Mandatory TRACS User Recertification on Wednesday, August 30, 2017, 1:00 PM - 2:30 PM EDT at: https://attendee.gototraining.com/r/9030197024716432898

Questions relative to the FY 2017 TRACS Annual User Recertification requirement should be addressed to TRACS@hud.gov or the Helpdesk at 1-800-767-7588.