

Maintenance Superintendent

Maloney Properties is looking for an experienced Maintenance Superintendent to oversee the maintenance operations for Charlame Park Homes, a 90 unit Cooperative housing property in Roxbury. The successful candidate will have experience with building and maintenance systems, overseeing work orders and preventive maintenance programs, staff supervision, and scheduling contractors and vendors. Experience with general maintenance to include plumbing, electrical, carpentry, appliance repair, and HVAC is required. Excellent communication and customer services skills are required. Knowledge of Yardi is preferred. Must have a valid driver's license and vehicle. Ability to participate in emergency calls and snow removal is a must.

The successful individual will have a strong desire to be part of a true, diverse team and to work in an environment that fosters learning and professional development through interaction with other property management professionals in a stable and growing company. Maloney Properties has a proven track record in employee development as it sees its employees as its future leaders.

Established in 1981, Maloney Properties, Inc. specializes in the management and marketing of large residential properties. Currently, Maloney Properties is involved with over 85 housing developments containing over 8,500 units of housing. These properties, consisting of townhouse communities and luxury high-rise developments are primarily located in Boston, and the Greater Boston area. Maloney Properties, Inc. also manages several large residential communities in the State of Vermont, New Hampshire and Rhode Island.

At Maloney Properties, we offer our employees a competitive salary and benefits package that includes a 401(k) plan, medical and dental insurance, life and long-term disability benefits, paid sick time, paid company holidays and paid vacation, recruitment bonus benefits, confidential employee assistance programs and tuition reimbursements. EOE

Interested candidates should apply online via:

<https://www.hirebridge.com/v3/application/applink.aspx?cid=6584&jid=299904>