

Maintenance Superintendent: Quinnipiac Terrace, in New Haven, Conn., has an immediate opening for an experienced Maintenance Superintendent. The successful candidate will have basic knowledge of plumbing, electrical, appliance repair, carpentry, and HVAC. Must have a strong customer service philosophy. Knowledge of Yardi software is a plus. Responsibilities include completing property work orders, on-call emergency maintenance, snow removal, conducting site and unit inspections, coordinating and supervising contractors and vendors, purchasing materials, budget tracking, maintaining maintenance records, executing a preventive maintenance program. Qualified applicants are encouraged to submit resumes and salary requirements to: **ZaQuavia Cox**, zcox@trinitymanagementcompany.com

Quinnipiac Terrace also has a full-time **Porter position** open. The porter is responsible for maintaining cleanliness in the common areas, including hallways, entrances, offices, vacant apartments, and grounds. The porter also waters plants and picks up trash on walkways and parking areas and performs other duties as assigned by the Maintenance Superintendent. Applicants may submit resumes to: **ZaQuavia Cox**, zcox@trinitymanagementcompany.com