

Directions to:

**Seabury Heights
244 Belmont Street
Worcester, MA 01604
(508) 756-2521 office**

Take the Mass Pike heading to Worcester.
Take the 495 exit. After paying the toll stay left (495 N). Get on 495 N and take the second exit (Worcester, Rte. 9).
Follow Rte. 9 for approx.. 7-8 miles. You will pass by UMASS Memorial Hospital on your right, then you will come to a fork in the road, stay to the right and go through the light.
You will go through one more set of lights and at the second set, stay left to turn into the parking lot.

**Please remember to bring
used small ink cartridges
and cell phones for
Elizabeth Stone House!
Collecting Canned Goods
as well!**

neahma
NEW ENGLAND
AFFORDABLE HOUSING
MANAGEMENT ASSOCIATION

**Reasonable Accommodations/
504 Coordinator**

**Seabury Heights
244 Belmont Street
Worcester, MA 01604
(508) 756-2521 office**

January 22, 2013

**This training will examine Federal
requirements to provide persons
with disabilities reasonable accom-
modations throughout the
occupancy cycle.**

Presenter:

Debbie Piltch, Piltch Associates

www.neahma.org

For more training information, visit our
website at www.neahma.org
Phone: 781-380-4344
Fax: 781-380-4842
sarah.kaufmann@neahma.org

NEAHMA
400 Washington Street, Suite 201
Braintree, MA 02184



Program Overview

This training will examine Federal requirements to provide persons with disabilities reasonable accommodation throughout the occupancy cycle. It will shed light on the confusion regarding what a housing provider's legal obligations are in the area of reasonable accommodation. We will also discuss how state and local law may have an impact on a site's obligation as well. In addition, we will review the role of a 504 coordinator in general and in the context of reasonable accommodations as well as the 504 grievance procedure.

Morning Presentation:

What is the legal framework (statutes, regulations, federal guidance) for reasonable accommodation/physical modification as well as the 504 coordinator and grievance procedure, what is a reasonable accommodation, what are the limits on providing an accommodation/modification, when can a housing provider deny a reasonable accommodation/modification, what must a housing provider do if a requested accommodation is denied, who can request an accommodation/modification, what can/can't a housing provider ask/verify when a request is made, and the role of the 504 coordinator and grievance procedure in regards to reasonable accommodation.

Afternoon Presentation:

We will explore how to analyze specific common requests for reasonable accommodations/modifications throughout the occupancy cycle including, but not limited to, assistance animals, live-in aides, physical modifications and transfers. Case studies will be provided and specific guidance contained in the 4350.3 Rev-1 will be explored.

Agenda

Registration

8:30 am - 9:00 am

(Continental breakfast included)

Morning Presentation

9:00 am - 12:00 pm

12:00 pm - 1:00 pm

(Lunch Included)

Afternoon Presentation

1:00 pm - 4:00 pm

Registration Info or Questions?
Call NEAHMA 781-380-4344

Participants who attend the full 6 hours of this workshop will earn 6 CEU's.

NEAHMA would like to thank Peabody Properties, Inc. and the Staff for the use of the Peabody University Training Room

REGISTRATION FORM

Fax In Registration (781) 380-4842

Registration Deadline: January 15, 2013

Reasonable Accommodations/504 Coordinator

SPACE IS LIMITED

January 22, 2013

Please complete a separate form for each registrant and fax registration. Mail a hard copy along with your payment to: NEAHMA, 400 Washington Street, Suite 201, Braintree, MA 02184

Registration Fees:

_____ Member \$319 _____ Non Member \$389

Online payment option available at www.neahma.org

Name: _____

Title: _____

Management Co: _____

Property Name: _____

Address: _____

City: _____ State: _____

Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Cancellation Policy:

There is a \$50 administrative fee for cancellation 15 working days prior to the course. After this date, fees are *non-refundable*. A substitute may be sent in the place of the registrant. Class space is limited; therefore your registration must be accompanied by full payment in order to confirm your space for this course.

Outstanding Collection Policy:

Payment for trainings and workshops are payable upon receipt. Registrants with outstanding balances that exceed 90 days will be suspended from attending future trainings and workshops until payment is received in full.

This organization complies with the Title III of the Americans with Disabilities Act (ADA). The site is accessible for individuals with disabilities and if a registrant requires special accommodations please contact the NEAHMA office at least ten days prior to the date of the course.