

Property Manager

Experienced Property Manager needed for a 200+ apartment community in Orange, MA. Responsibilities include but not limited to; overseeing all the day-to-day operations of the property; preparation of budgets, vendor relations and ensuring financial and physical health of the property. Prior experience in 236 & Section 8, compliance which includes but not limited to certifications, recertifications and interim certifications.

A minimum of 5 years of Property Management experience . Must have excellent organizational, interpersonal & communication skills, team player, proficient with the computer and exp with Yardi a plus. Competitive salary & excellent benefits. Interested and qualified candidates please submit resume and salary requirements to: jobs@schochet.com or fax 617-830-0373. Background check required and drug test required. EOE

For more information regarding this position please call Robin at 617-398-5144

www.schochet.com