

## Maintenance Technician

We are a large residential property management company in Waltham, MA seeking a hardworking, experienced full-time Maintenance Technician to help keep our properties in the best possible physical condition, in accordance with our high standards. The right individual will be motivated, a team player, and also able to work independently when necessary. Reporting to the Maintenance Superintendent and the Property Manager, you will be responsible for helping maintain, repair, and clean all aspects of our buildings, as well as be available for periodic emergency on-call repairs.

### Responsibilities include:

General building maintenance

HVAC maintenance and repair

Basic electrical, mechanical, carpentry and plumbing repair and maintenance

Ability to use most basic hand tools

Ability to follow company procedures, use of proper tools and equipment, and adhere to safety standards

Maintain a high standard of cleanliness and professionalism

Excellent customer service skills

### Job Requirements:

Minimum 3-5 years of relevant experience

Valid Driver's License

High school diploma or equivalent

Strong oral and written communication skills

Acceptable reference checks, including criminal history and personal/employment references

Please send resume and cover letter via email to [ktommy@bostonland.com](mailto:ktommy@bostonland.com)