

## **Certification Specialist**

*The responsibility of this position is to fully prepare annual, interim and initial certifications for residents in full compliance with HUD & LIHTC regulations. Qualified candidates must have several years' experience with the certification process and the related regulations of affordable housing programs (LIHTC, HUD, and HOME). The ideal candidate will have Yardi Voyager experience, strong customer service and communication skills, attention to detail and the ability to multitask in a busy environment. COS, SCHM, C3P or equivalent credentials a plus.*

*This is a full time position with Barkan Compliance Solutions in the Hopkinton, MA office.*

*Barkan Compliance Solutions, a division of the Barkan Companies, offers a competitive salary and benefits package that includes a 401(k) plan, medical and dental insurance, life insurance, paid sick time, paid company holidays and paid vacation. EOE*

*Please forward resume and salary requirements to [job.posting220@gmail.com](mailto:job.posting220@gmail.com)*